| **WORKSHEET 6.1A: Evaluation Planning Questionnaire** |
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| Use the filled-out Worksheet 6.1B in the book as an example to follow as you complete this questionnaire. |
| 1. **What questions will your organization’s evaluation activities seek to answer?** |
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| 1. **What are the specific evaluation plans and time frames?** |
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| 1. **What kinds of data will be collected?** |
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| 1. **At what points?** |
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| 1. **Using what strategies or instruments?** |
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| 1. **Using what comparison group or baseline, if any?** |
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(*Continued*)

| **WORKSHEET 6.1A: Evaluation Planning Questionnaire (*Continued*)** |
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| 1. **If you intend to study a sample of participants, how will this sample be constructed?** |
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| 1. **What procedures will you use to determine whether the program was implemented as planned?** |
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| 1. **Who will conduct the evaluation?** |
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| 1. **Who will receive the results?** |
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| 1. **How are you defining success for this program or project?** |
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